

FOR ALL BOOKINGS OUR [AGB \(GENERAL BUSINESS CONDITIONS\)](#) WILL APPLY

Additional General terms of conditions for Groups and MICE Business

1) payment - the following prepayments are required. (THESE CONDITIONS APPLY IF NOT OTHERWISE STATED IN THE CONTRACT!)

10% of the estimated total costs: after confirmation of order – NON-REFUNDABLE

50% of the estimated total costs: 3 months before the event

Final payment of the estimated total costs: 1 month before the event

in case of delay of payment, default interest at a rate of 10% and additional administrative charges of € 40, -- mature.

2) cancellation conditions - after written confirmation of order (THESE CONDITIONS APPLY IF NOT OTHERWISE STATED IN THE CONTRACT!)

With signing the contract cancellation: a management fee of 10% (net / plus 20%VAT) will be charged.

up to 3 months before the event reduction: 25% of the number agreed upon without penalties

cancellation: 25% of the total estimated costs will be charged

up to 2 months before the event: reduction: 15% of the number agreed upon without penalties

cancellation: 50% of the total estimated costs will be charged

up to 1 month before the event: reduction: 10% of the number agreed upon without penalties

cancellation: 75% of the total estimated costs will be charged

up to 2 weeks before the event: reduction: 5% of the number agreed upon without penalties

cancellation: 100% of the total estimated costs will be charged

for hotel bookings: Mentioned conditions will be adjusted to individual hotel contracts.

We will give you detailed conditions as soon as the hotel is chosen!

3) restaurants and programs - a confirmation of the number of participants, which is binding on invoice, should be send to Imperial Connection until at least 7 working days prior the event – max 5% increase or decrease of contractual number of participants – any other change needs to be confirmed by Imperial Connection. THESE CONDITIONS APPLY IF NOT OTHERWISE STATED IN THE CONTRACT!

4) extra charge - any extra charges during the event can be invoiced via Imperial Connection Beck OG but will be charged with a handling fee of 15% (net / plus 20% VAT) of the total (if it is a restaurant booking we will add also +10% tip on the total invoice)

5) reservation of proprietary rights - in case of delivery of goods (gifts, advertising material,...) by imperial connection beck OG, these items remain in the property of imperial connection beck OG until full payment has been effect.

6) court of jurisdiction - court of jurisdiction shall be wiener neustadt, austrian law is applicable.

Additional booking conditions for FITs and small groups (up to 20 guests):

- * All prices are stated in Euro, based on the requested number of guests - in case of reduction of numbers, rates might change
 - * All VAT and taxes are included as known up to date - in case of change of taxes or VAT, we have the right to change the amounts accordingly
 - * No options will be taken - all services offered are subject to availability!
 - * Vans can seat up to 6 guests in the back (2 rows for 3 guests each) and it holds max 1 piece of hand luggage sized trolleys pp
 - * For lunch/dinner bookings with pre-ordered menus for groups of less than 15 guests we need to charge a fee of Euro 7,00 pp on top of the menu rates.
 - * For table reservations only, we need to charge a booking fee of Euro 50,00 per lunch/dinner
 - * For a la carte meals, we charge upon consumption + 10% gratuity + 15% handling fee (net plus 20%VAT) and for all other services which should be added to the masterbill, we will charge the total services + 15% handling fee (net plus 20%VAT)
 - * for changes after confirmation, we will charge Euro 15,00 per change.
 - * confirmed services can only be cancelled/changed until 2 weeks/10 working days* prior to arrival. Except otherwise stated and tickets for concerts/performances - these cannot be cancelled or changed after confirmation (and immediate payment needed!)
 - * 10% of the estimated revenue will be charged upon confirmation as non-refundable deposit.
 - * in case of "upon consumption" services, which need to be charged after the journey, a credit card needs to be given as guarantee!
 - * for groups with 10 guests we charge +20% management fee (net plus 20% VAT)
for groups between 11 and 20 guests we charge +10% management fee (net plus 20% VAT)
 - * We cannot be made responsible for any delays (e.g.due to traffic) or closing/impracticability of any programme point/confirmed service, if beyond our control (bad weather, accidents, damages...) – we will do our best to find an immediate solution in close cooperation with you.
- ** Working days in Austria are Monday - Friday!

Changing in conditions have to be discussed, noted in writing with and confirmed by Imperial Connection Beck OG

Please note that we have no rights to the used picture material in any offer/confirmation. the pictures are used to give a first impression and are suitable only for internal purposes.